

How to Navigate TowneFolk.com

Elizabeth Hanahan, Website Co-Coordinator

When you arrive at the website www.townefolk.com you will be on the Home Page.

Since many of the features you will want to access are available for members only, you **MUST join TFA first**. If you have **already registered** for a user account, click **Log In**, which is in the menu on the left just below the search box. When you have entered your user name and password, check the box which says, “Stay logged in on the computer,” and you will be logged in automatically in the future.

If you are a **TFA member**, but have **not yet registered**, click the link in the left menu which says, “**Register for a User Account.**” You will receive an email when your account has been activated. Please be sure to **save this message** since it contains your log in information. The most common problem people have is forgetting their password. We do not have access to these so can’t send them to you again.

The menu on the **left** side of the page relates primarily to the **database**. Feel free to explore these links. They were described in more detail in the March 2015 issue of *About Towne* available in the Newsletter Archive. For now, the only other link in this left menu which you may want if you have **questions and/or comments** is the one which says “**Contact us.**” Please don’t hesitate to use this link for any reason - we love to hear you!

On the **right** side of the page, you will see “**Feature Articles.**” These, which are broken into a number of sub-categories, are the tools you will use to navigate the rest of the site.

- **All About TFA, Inc.**
- **Newsletter**
- **Website Tools and Tips**
- **DNA Project**

Each of these links, which will be described below, will lead you to a wealth of information. These pages are updated periodically so check back often to find out what is new. If you have ideas or suggestions for what you would like to see on the site, let us know!

All About TFA, Inc. is where you will find general information about the history of the organization and links to **membership/renewal forms**. Current information of interest will be added as it becomes available. Links on the Home page and the All About TFA, Inc. page allow you to access the following information:

- **Who’s Who** provides information about current and past officers, including **contact information** for our president and genealogist. There is also a link for our “**sunshine**” person, Barbara Cole, who will send cards on behalf of TFA for members in need of some cheer or who are celebrating milestones in their lives.
- **Books and Resources** includes information about Lois Hoover’s *Towne Family, William Town and Joanna Blessing- Salem, Massachusetts- 1635-Five*

Generations of Descendants and a listing of **libraries** around the country where it can be found. Information about books by or about other Towne members are featured as we learn about them. This page also includes **links** to the Nurse Homestead, the Clays house reclamation project, Penn Center, and related Resources.

- **Best Cooks in Towne** includes seasonal selections from our 1992 cookbook, along with an archive of previously featured recipes.
- **Our English Roots** includes articles which our English researcher, Charles Farrell, has prepared over the years, information about our 2012 trip to England with lots of pictures, and links to documents used by Charles in the preparation of his articles.
- **Genealogy** includes some frequently asked questions and additional information of interest to members. Send us your questions or suggestions as to what you would like to see here.
- **Reunions** information about past and upcoming annual reunions It is the place to find the most current information for upcoming reunions and meetings, including **registration forms and hotel information** as they become available.
- **Regional Meetings** information about small regional gatherings around the country
- **News for Members Only** includes a roster of **current members**, the current **annual meeting booklet**, monthly **treasurer's reports**, **procedural guidelines** for officers and other board members, and our **bylaws** revised and adopted in 2013.

Newsletter This is the page you will need to access the latest issue of *About Towne*. Click the link at the top of the page to go to the newsletter and our archived issues.

People and Subject Indexes may be accessed on this page as well as on the main Newsletter page.

Website Tools and Tips is where we post suggestions for helping to make it easier to use the website.

DNA Project contains charts and updated information about our project. If you are a male, or are related to one, with the surname of Town, Towne, or Tune and have not yet taken part, check here to find out more about the project.

We hope that you will take some time to explore all of the features we have to offer. If you have questions or comments, feel free to contact us!

